

# Lane Press

## Media Output Form

Please take a moment to supply the following information.  
**Thank You.**

**Company Name** \_\_\_\_\_

**Date** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Contact** \_\_\_\_\_

**Email** \_\_\_\_\_ **Your P.O.#** \_\_\_\_\_

**Type of project** (i.e. brochure, pocket folder, etc.)  
\_\_\_\_\_

**Platform** \_\_\_\_\_ PC \_\_\_\_\_ MAC

**Media** \_\_\_\_\_ CD/DVD \_\_\_\_\_ Zip \_\_\_\_\_ Email/FTP  
\_\_\_\_\_ Thumb/Flash drive

**File Name (s)**  
\_\_\_\_\_  
\_\_\_\_\_

### Application

InDesign Version # \_\_\_\_\_

Quark Xpress Version # \_\_\_\_\_

Illustrator Version # \_\_\_\_\_

Photoshop Version # \_\_\_\_\_

Pagemaker Version # \_\_\_\_\_

PDF \_\_\_\_\_

Other \_\_\_\_\_

**Corrections needed to file?** \_\_\_ Yes \_\_\_ No

**page size in file** \_\_\_\_\_ x \_\_\_\_\_ **# of pages in file** \_\_\_\_\_

**Ink** \_\_\_\_\_ 4 color process \_\_\_\_\_ varnish (\_\_\_spot / \_\_\_full)

\_\_\_\_\_ PMS color(s) \_\_\_\_\_

### Proof

\_\_\_\_\_ Laser \_\_\_\_\_ Imposition \_\_\_\_\_ Contract

Note: Please supply **FINAL HARD COPY** as well as all **FONTS & GRAPHICS**. This will ensure the most efficient handling of your printed project.

We appreciate the opportunity to show our commitment to quality and service. Thank you for choosing Lane Press.

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